

# Stanford

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## Glynn Edwards

Assistant Director, Special Collections

### Bio

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#### CURRENT ROLE AT STANFORD

Glynn is the Assistant Director in the Department of Special Collections & University Archives is primarily in charge of the Collection Services Division and the libraries' Born- and Acquired-Digital Programs. She also collaborates with other managers to develop new programs and directions within the department.

Collection Services staff work collaboratively with over 20 subject specialists and curators throughout the library; we take in over 350 collections each year, totaling between 1,800 and 3,500 linear feet (this is equivalent to 2.5-6 million documents) a year. Our focus is on collection management as well as discovery and access including: acquisitions, cataloging and processing of incoming material in any format - from rare books and papyrus fragments to artifacts and computer media. We also manage all digitization projects and descriptive metadata for special collections materials in conjunction with subject specialists and the digital library group.

The departments' Born-Digital Program collaborates with Digital Libraries Systems and Services as well as the libraries' Metadata Development Unit. The department of Special Collections also directs the ePADD Project - developing software to acquire, process and deliver email archives in our collections. A new release of ePADD software (Version 5.0) came out in winter 2018.

#### HONORS AND AWARDS

- Digital Preservation Award for Research and Innovation - ePADD Project, Digital Preservation Coalition (2018)
- NDSA innovation award - ePADD Project, National Digital Stewardship Alliance (2017)
- NDSA innovation award - An Inter-Institutional Model for Stewardship Project, National Digital Stewardship Alliance (2012)

#### EDUCATION AND CERTIFICATIONS

- MLIS, Simmons College , Archives Management
- MA, Simmons College , History
- AB, Brown University , Classics

#### PROJECTS

- ePADD Project: NHPRC-funded, development of email processing and access software - Stanford University Library (July 1, 2013 - June 30, 2015)
- Benoit Mandelbrot papers - digitization & processing project - Stanford University (10/1/2012)
- CLIR Processing Project - MALDEF & CRLA - Stanford University (September 1, 2011 - February 28, 2013)
- Stop AIDS Project Records - processing & digitization project - Stanford University (October 1, 2011 - September 30, 2012)
- AIMS Born Digital Collections: An Inter-Institutional Model for Stewardship project - Stanford University (October 1, 2009 - September 30, 2011)
- Hummel Family Papers - digitization & processing project - Stanford University (September 1, 2009 - August 1, 2012)

## LINKS

- Special Collections Unbound: <https://http://library.stanford.edu/blogs/spec-unbound>
- LinkedIn: <http://www.linkedin.com/pub/glynn-edwards/18/434/431>

## Professional

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### PROFESSIONAL AFFILIATIONS AND ACTIVITIES

- Member, Society of American Archivists (2001 - present)
- Member, Program Committee (2012-13), Society of California Archivists (2006 - present)
- Member, American Library Association (2007 - present)
- Member, Rare Books & Manuscripts Section (RBMS) of ARCL (2007 - present)
- Member, Northern California Technical Processes Group (2012 - present)

## Publications

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### PRESENTATIONS

- The enigma of email archives: how to process & provide discovery environments - Rare Books & Manuscripts, section of ACRL (June 2012)
- Digital Curation: Two Paths - Society of California Archivists (April 2012)
- AIMS project workshop - Society of American Archivists (August 2011)
- Processing Born-Digital 'Papers' at Stanford: All Hands on Deck - Rare Books & Manuscripts, section of ACRL (June 2011)
- Processing Born-Digital 'Papers': developing procedures and production workflows - Society of California Archivists (April 2011)
- 'Archiving' Digital Lives: Choices, Challenges, and Change - Digital Library Federation (11/1/2010)