

Stanford

Mary Ann Poulos

Casual - Non-Exempt, Multispecialty Anesthesiology

Bio

BIO

As an Executive Events Planner at Stanford University with over 17 years of experience, I specialize in orchestrating seamless events that leave a lasting and memorable impact. My skills and passion involve conceptualizing, planning, and executing events of varying scales, from large-scale gatherings to intimate high-value donor meetings. I partner closely with university and hospital planning teams and leadership to bring their vision to life, ensuring that each event is a reflection of Stanford's commitment to excellence and Stanford Medicine's impact on human health and biomedical discovery.

Key Achievements:

- Successfully managed a diverse portfolio of events, including high-profile donor events and senior leadership gatherings, resulting in increased donor engagement and support.
- Developed and implemented comprehensive budget management strategies, optimizing resource allocation and ensuring financial success and university compliance for each event.
- Collaborated with cross-functional teams and campus partners to seamlessly integrate event logistics, from venue selection and catering to audiovisual production, ensuring a flawless attendee experience.
- Conceptualized and executed events that effectively showcased the impact of Stanford's initiatives, reinforcing the university's position as a leader in biomedical and education excellence.

Skills Highlight:

Event Planning & Execution

High-Value Donor Engagement

Senior Leadership Events

Strategic approach to Fundraising and it's Impact

Budget Management & Strategy Implementation

Cross-Functional Collaboration

Venue Selection & Logistics

I am passionate about creating meaningful and memorable experiences that align with Stanford's mission and contribute to the success of fundraising efforts. Let's connect to discuss how my expertise can elevate your next event.

CURRENT ROLE AT STANFORD

Event Consultant, Contingent Employee

SERVICE, VOLUNTEER, AND COMMUNITY WORK

- Founder Emerita - 100 Women Charitable Foundation
- Event Project Lead for Green Town Los Altos - Annual Fundraiser (5/6/2024 - 11/25/2024)

Professional

PROFESSIONAL AFFILIATIONS AND ACTIVITIES

- Founder Emerita, 100 Women Charitable Foundation (2006 - present)